List of Schedules

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SCHEDULE 1

PAY AND DISPLAY PARKING PLACES

Parking Place	Description	Classes of vehicles	Days and	Charging days and hours
	(see Schedule 12 site plans)		hours of	Maximum period of waiting
			operation	
Bridge Street Car	West of Bridge Street	Motor cars without trailers	All days	8.00am 6.00am to 12.00am
Park, Staines- upon-Thames		Motor cycles with or without side cars Invalid carriages	All hours	Monday to Sunday
				Maximum 24 hours
Elmsleigh Road	East of Thames Street	Motor cars without trailers	All days	8.00am to 7.00pm 6.00am to
Car Park, Staines- upon-Thames		Motor cycles with or without side cars Invalid carriages	All hours	12.00am Monday to Sunday
				Maximum 24 hours
Kingston Road Car	South west of Kingston Road	Motor cars with or without trailers	All days	8.00am to 7.00pm 6.00am to
Park, Staines- upon-Thames		Motor cycles with or without side cars Invalid carriages	All hours	12.00am Monday to Sunday
		Vehicles less than 2.10 metres in height		Maximum 24 hours
Riverside Surface	West of Thames Street	Motor cars with or without trailers	All days	8.00am to 12.00am Monday
Car Park, Staines- upon-Thames	Including access road from Thames Street	Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All hours	to Sunday
				Maximum 24 hours

SCHEDULE 1 (continued)

PAY AND DISPLAY PARKING PLACES

Parking Place	Description	Classes of vehicles	Days and	Charging days and hours
	(see Schedule 12 site plans)		hours of	Maximum period of waiting
			operation	
South Street West Car Park, Staines- upon-Thames	To rear of 111 High Street	Motor cars without trailers (Contract Bays only)	All days All hours	8.00am to 7.00pm 6.00am to 12.00am Monday to Sunday
				Maximum 24 hours
Tothill Multi-storey	East of Thames Street	Motor cars with or without trailers	All days	8.00am to 7.00pm Monday to
Car Park, Staines- upon-Thames	Including ground floor service area	Motor cycles with or without side cars Invalid carriages	Times vary advertised on	Sunday
		Vehicles less than 1.90 metres in height	site.	Maximum 11 hours
Ashford Multi-	South west of Church Road	Motor cars with or without trailers	All days	8.00am to 7.00pm Monday to
storey Car Park,		Motor cycles with or without side cars	8.00am to	Saturday
Ashford		Invalid carriages	7.00pm	-
		Vehicles less than 1.90 metres in height		Maximum 24 hours

SCHEDULE 1 (continued)

PAY AND DISPLAY PARKING PLACES

Parking Place	Description	Classes of vehicles	Days and	Charging days and hours
	(see Schedule 12 site plans)		hours of	Maximum period of waiting
			operation	
Lammas Recreation Ground	Area marked out for car parking within the recreation ground south of Wraysbury Road Staines-upon-Thames	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	0706.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Laleham Park Car Park	Areas marked out for car parking within Laleham Park	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Abbey Drive, Laleham Park	Areas marked out for car parking within Laleham Park	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Dumsey Meadow, Shepperton.	Area marked out for car parking within the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	0706.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Manor Park, Shepperton.	Area marked out for car parking within the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours

Thameside Car	Areas marked out for car	Motor cars with or without trailers	All days	0706.00am to 7.00pm
Park, Laleham Park	parking within Laleham Park	Motor cycles with or without side cars Invalid carriages	All hours	Monday to Sunday
		Vehicles less than 2.10 metres in height		All year Maximum 24 hours
Thames Street, Sunbury.	Vehicles park in area except marked disabled bay	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	07.00am to 7.00pm Monday to Sunday All year
				Maximum 24 hours
Old Bathing Station, Sunbury.	Area marked out for car parking within the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday All year Maximum 24 hours
Orchard Meadow,	Area marked out for car	Motor cars with or without trailers	All days	07.00am to 7.00pm Monday
The Avenue, Sunbury	parking within the recreation ground	Motor cycles with or without side cars Invalid carriages	All hours	to Sunday
		Vehicles less than 2.10 metres in height		Maximum 24 hours
Green Street, Sunbury	Area marked out for car parking within the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	07.00am to 7.00pm Monday to Sunday
Walled Garden, Sunbury	Area marked out for car parking within the recreation ground	Vehicles less than 2.10 metres in height Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	Maximum 24 hours 07.00am to 7.00pm Monday to Sunday Maximum 24 hours
Laleham Village Car Park (The Broadway), Laleham	South east of The Broadway,	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.10 metres in height	All days All hours	07.00am to 7.00pm Monday to Sunday Maximum 24 hours
Shepperton Village Hall	Area marked out for car parking within the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	07.00am to 7.00pm Monday to Sunday

Staines Park	Area marked out for car	Motor Cars with or without trailers.	All days	7.00am to 7.00pm Monday to
(Commercial	parking	Motor cycles with or without side cars	All hours	Sunday
Road) Staines-		Invalid Carriages		
upon-Thames		-		Maximum 24 hours

SCHEDULE 2

PAY ON FOOT PARKING PLACES

Parking Place	Description	Classes of vehicles	Days and	Charging days and hours
	(see Schedule 12 site plans)		hours of	Maximum period of waiting
			operation	
Elmsleigh Multi- storey Car Park, Staines-upon-	East side of South Street	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days Times vary. As advertised on	8.00am to 7.00pm 6.00am to 12.00am Monday to Sunday
Thames		Vehicles less than 2.00 metres in height	site.	Maximum 24 hours
Elmsleigh Surface Car Park, Staines- upon-Thames	East side of South Street	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days Times vary. As advertised on	8.00am 6.00am to 12.00am Monday to Sunday
		Vehicles less than 2.00 metres in height Market trader vehicles up to 10 tonnes (in connection with market events only)	site.	Maximum 24 hours

SCHEDULE 3

FREE PARKING PLACES

Parking Place	Description	Classes of vehicles	Days and	Maximum period of waiting
	(see Schedule 12 site plans)		hours of	
			operation	
Spelthorne Borough Council Car Park, Staines- upon-Thames	Employee parking areas at Knowle Green, Staines-upon- Thames	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.13 metres in height	All days All hours	No waiting period.
Spelthorne Borough Council Car Park, Staines- upon-Thames	Visitor parking areas at Knowle Green, Staines-upon- Thames	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.13 metres in height	All days All hours	Maximum of 2 hours waiting period.
Spelthorne Borough Council Car Park, Staines- upon-Thames	Resident at Knowle Green, Staines-upon-Thames	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages Vehicles less than 2.13 metres in height	All days All hours	No waiting period.
Spelthorne Leisure Centre, Staines- upon-Thames	Customer Parking at Spelthorne Leisure Centre Staines-upon-Thames Disabled Parking Bays Only	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	Maximum of 3 hours waiting period.

Ashford Recreation Ground, Ashford	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages Vehicles less than 2.10 metres in height	1 October – 31 March 7.30am – 6pm 1 April - 30 September 7.30am – 8.30pm	Maximum 11 hours
Elmsleigh Road Car Park, Staines- upon-Thames	East of Thames Street, area with demarcated bays with "Elmsleigh Shopping Centre" livery signs.	Motor cars without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	No waiting for vehicles without express authorisation from the Elmsleigh Shopping Centre, the land owner, or a contractually authorised representative.
Cedars Recreation Ground, Sunbury on Thames	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	1 October – 31 March 7.30am – 6pm 1 April - 30 September 7.30am – 8.30pm	Maximum 11 hours
Charlton Village Hall, Shepperton	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	All days All hours	Maximum 11 hours
Fordbridge Recreation Ground, Ashford	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	1 October – 31 March 7.30am – 6pm 1 April - 30 September 7.30am – 8.30pm	Maximum 11 hours

Bus Area, Elmsleigh Shopping Centre, South Street, Staines-upon- Thames	Area marked out for bus stopping and ranking, outside the South entrance to Elmsleigh Shopping Centre	Motor vehicles used for the carriage of passengers, comprising more than eight seats in addition to the driver's seat, and having a maximum mass not exceeding 5 tonnes. Motor cars with or without trailers authorised by Spelthorne Borough Council.	All days All hours	No waiting, except for vehicles operating under a Public Service Vehicle Operator's Licence or Community Bus Permit and those vehicles with express authorisation from Spelthorne Borough Council being used in direct support of those operating under a Public Service Vehicles Operator's Licence or Community Bus Permit
Groveley Road	Area marked out for car	Motor cars with or without trailers	All days	Maximum of 2 hours waiting
Recreation Ground, Sunbury	parking to the north of the recreation ground	Motor cycles with or without side cars Invalid carriages Vehicles less than 2.13 metres in height	All hours	period.
Hengrove Recreation Ground, Ashford	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	1 October – 31 March 7.30am – 6pm 1 April - 30 September 7.30am – 8.30pm	Maximum 11 hours
Kenyngton Manor, Sunbury on Thames	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages Vehicles less than 2.10 metres	1 October – 31 March 7.30am – 6pm 1 April - 30 September 7.30am – 8.30pm	Maximum 11 hours
Littleton Recreation Ground, Shepperton	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages Vehicles less than 2.10 metres	1 October – 31 March 7.30am – 6pm 1 April - 30	Maximum 11 hours

Long Lane Recreation Ground, Stanwell	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	September 7.30am – 8.30pm 1 October – 31 March 7.30am – 6pm 1 April - 30 September 7.30am – 8.30pm	Maximum 11 hours
Mulberry Green, Stanwell	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	All Year All days All hours	Maximum 11 hours
Shepperton Recreation Ground, Shepperton	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	All days All hours	Maximum 11 hours
Staines Park (Commercial Road) Staines- upon-Thames	Area marked out for car parking	Motor Cars with or without trailers. Motor cycles with or without side cars Invalid Carriages	All days All hours	Maximum 11 hours
Bishop Duppa's Recreation Ground	Bishop Duppas Park road and parking and area marked out for car parking to the southeast of the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	Maximum 11 hours. No waiting on all areas not marked for permitted parking.
Woodthorpe Road open space	Area marked out for car parking to the north of the recreation ground	Motor cars with or without trailers Motor cycles with or without side cars Invalid carriages	All days All hours	Maximum 11 hours.

SCHEDULE 4

PARKING TARIFFS – SHORT STAY CAR PARKS, STAINES-UPON-THAMES

Elmsleigh Road, Elmsleigh Surface, Elmsleigh MSCP, Riverside Surface car parks

	Elmsleigh Road Pay and Display	Elmsleigh Multi- storey Pay on Foot	Elmsleigh Surface Pay on Foot	Riverside Surface Car Park Pay and Display	Tothill Multi-storey, Staines-upon-Thames
	Monday to Saturday	Monday to Saturday	Monday to Saturday	Monday to Saturday	Monday to Saturday
Up to 1 hour	£1.30	£1.00 £1.30	£1.00 £1.30	£1.30	£1.00
Up to 2 hours	£2.30 £2.40	£2.00 £2.40	£2.00 £2.40	£2.30 £2.40	£2.00
Up to 3 hours	£2.70 £3.60	£3.00 £3.60	£3.00 £3.60	£2.70 £3.60	£3.00
Up to 4 hours	£3.80 £4.80	£4.00 £4.80	£4.00 £4.80	£3.80 £4.80	£4.00
Up to 5 hours	£7.00 £6.00	£7.00 £6.00	£7.00 £6.00	£7.00 £6.00	£7.00
Over 5 hours	£12.20	£12.00 £12.20	£12.00 £12.20	£12.20	£12.00
7pm-12am	£2.00	£2.00	£2.00	£2.00	
	Sunday 8am to 7pm 6am to midnight	Sunday 8am to 7pm 6am to midnight	Sunday 8am to 7pm 6am to midnight	Sunday 8am to 7pm 6am to midnight	Sunday 8am to 7pm
All day (between times specified)	£2.00	£2.00	£2.00	£2.00	£2.00

SCHEDULE 5

PARKING TARIFFS – LONG STAY CAR PARKS, STAINES-UPON-THAMES AND ASHFORD

Pay and Display Car Parks

Bridge Street and Kingston Road car parks

	Bridge Street, Staines-upon-Thames	Kingston Road, Staines-upon-Thames
	(Monday to Saturday)	(Monday to Saturday)
Up to 1 hour		£1.30 £1.50
Up to 2 hours		£2.30
Up to 3 hours		£2.70 £3.00
Up to 4 hours		£3.50 £5.00
Up to 5 hours	Season ticket holders only	£3.70 £6.00
Over 5 hours	Coason noter noncers only	£7.30 £8.00
7pm -12am		£2.00
Weekly ticket		£35
(Monday 7am to		
Friday 7pm)		
All day (between	-(Sunday 8am to 12am)	(Sunday 8 6am to 7pm 12am)
times specified)	£2.00	£2.00

Ashford multi-storey car park	All year round
Up to 30 minutes	£0.50
Up to 2 hours	£1.00
Over 2 hours	£3.00

SCHEDULE 6

PARKING TARIFFS - RECREATION GROUNDS

Pay and display car parks

		All Year
Lammas Recreation Ground, Staines-upon-Thames Staines Park (Commercial Road) Staines-upon-	Up to 1 hour	£0.50
Thames	Up to 2 hours	£2.00
manos	Up to 4 hours	£3.00
	Over 4 hours	£7.00
Laleham Park Car Park	Up to 1 hour	£0.50
Thameside Car Park, Laleham	Up to 2 hours	£2.00
	Up to 4 hours	£3.00
	Over 4 hours	£7.00
Shepperton Village Hall	Up to 1 hour	£0.00
	Up to 2 hours	£1.00 £2.00
	Over 2 hours	£3.00 £4.00
Dumsey Meadow, Shepperton	Up to 1 hour	£0.00
Manor Park, Shepperton		
Abbey Drive, Laleham	Up to 2 hours	£1.50 £2.00
Laleham Village Car Park (The Broadway) Laleham		
Old Bathing Station, Sunbury	Over 2 hours	£2.00 £4.00
Green Street, Sunbury		
Thames Street, Sunbury		

Orchard Meadow, Sunbury	
The Walled Garden, Sunbury	

SCHEDULE 7

SEASON TICKETS, CONTRACT PARKING

	Parking Places	Period	Fee level
Season Tickets		3 months	£205.00 £250
All days	Bridge Street, Staines-upon-Thames		
	Kingston Road, Staines-upon-Thames	6 months	£380.00 £450
	Tothill Multi-storey, Staines-upon-Thames		
	Elmsleigh Multi-storey Car Park, Staines-upon-Thames	12 months	£715.00 £850
		3 months	£60.00
	Ashford multi-storey	6 months	£100.00
		12 months	£180.00
	South Street West, Staines-upon-Thames		
Contract Parking	Elmsleigh Road Car Park, Staines-upon-Thames	12 months	£830.00 £950
Monday to Sunday	Tothill Multi-storey, Staines-upon-Thames	12 months	2000.00 2300
	Bridge Street, Staines-upon-Thames		
Railway Season Ticket	Kingston Road, Staines-upon-Thames		
Holders		3 months	£230.00 £275
All days			
		12 months	£800.00 £900
Local Season Ticket	Thames Street, Sunbury Orchard Meadow, Sunbury	Up to 3 months	£65.00 £100
	The Walled Garden, Sunbury	Up to 6 months	£85.00 £150
	Manor Park, Shepperton Laleham Village Car Park (The Broadway) Laleham;	Up to 12 months	£110.00 £200

Shepperton Village Hall		
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SCHEDULE 9

PENALTY CHARGE NOTICES

Article 51 - Penalty Charges

	Charge to be paid if higher level contravention	Charge to be paid if lower level contravention
	as detailed in the Civil Enforcement of Parking	as detailed in the Civil Enforcement of Parking
	Contraventions (Guideline on Levels of	Contraventions (Guideline on Levels of
	Charges) (England) Order 2007	Charges) (England) Order 2007.
Payment received by Spelthorne Borough		
Council after 14 days of the date on which the	£70.00	£50.00
Penalty Charge Notice was issued		
(The Discounted Penalty Charge).		
Payment received by Spelthorne Borough		
Council within 14 days of the date on which	£35.00	£25.00
the Penalty Charge Notice was issued.		
Remains unpaid after 56 days from date of	Increase original notice by 50%	Increase original notice by 50%
issue		
Remains unpaid after 70 days from date of	Increase further the increased notice by £8.00	Increase further the increased notice by £8.00
issue	debt registration fee*	debt registration fee*

Informative: The Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) (Order) 2007 specifies that authorities outside London with civil enforcement powers must issue two different levels of penalty charges in their area higher and lower. What constitutes a higher and lower offence is detailed at Table 2 in the above mentioned Order.

* - The debt registration fee is set by Parliament. Consequently, any increase to the fee is outside of the Council's control. The current fee is £8 (as of 25 July 2016) but this may change from time to time.

SCHEDULE 10

Miscellaneous charges

Description	Charge	Comment
Dispensations	£15 per day per vehicle	This charge relates to administrative costs relating to processing of such dispensations. The charge for charities and voluntary organisations may be waived, at Spelthorne Borough Council's discretion.
Suspensions used to reserve parking spaces	£30 one off administrative charge and £15 per day per vehicle	This charge may be waived, at Spelthorne Borough Council's discretion, for charities and voluntary organisations.
Film Company dispensations and suspensions	Vehicles 3.5 tonnes and under, £15 for each bay occupied per vehicle per day. For HGVs and vehicles over 3.5 tonnes £25 for each bay occupied per vehicle per day. Maximum charge £1000	
Lost or replacement season tickets/cards, and contract permits	£14 per season ticket/card	This charge is also applicable should a season ticket holder change vehicles and require a new card or season ticket.
Lost ticket (use of Elmsleigh Surface car park)	£14 per ticket or card	Charge payable at the Pay on Foot machine.
Market trader vehicles (use of Elmsleigh Surface car park)	£7 per vehicle per day for vehicles up to 10 tonnes	This charge relates to vehicles used in connection to market days and special market based events.
Fishing permit for Thameside car park, Laleham	£15 per vehicle for 3 consecutive days between Friday and Monday	Permits are available via pay and display machines.

SCHEDULE 11

List of all Car Parks

- 1. Abbey Drive, Laleham Park
- 2. Ashford Multi-storey Car Park, Ashford
- 3. Ashford Recreation Ground, Ashford
- 4. Bridge Street Car Park, Staines-upon-Thames
- 5. Cedars Recreation Ground, Sunbury on Thames
- 6. Charlton Village Hall, Shepperton
- 7. Dumsey Meadow, Shepperton
- 8. Elmsleigh Multi-storey Car Park, Staines-upon-Thames
- 9. Elmsleigh Road Car Park, Staines-upon-Thames
- 10. Elmsleigh Surface Car Park, Staines-upon-Thames
- 11. Fordbridge Recreation Ground, Ashford
- 12. Green Street, Sunbury
- 13. Groveley Road Recreation Ground, Sunbury
- 14. Hengrove Recreation Ground, Ashford
- 15. Kenyngton Manor Recreation Ground, Sunbury on Thames
- 16. Kingston Road Car Park, Staines-upon-Thames
- 17. Laleham Park Car Park, Laleham
- 18. Laleham Village Car Park (The Broadway), Laleham
- 19. Lammas Recreation Ground
- 20. Littleton Recreation Ground, Shepperton
- 21. Long Lane Recreation Ground, Stanwell
- 22. Manor Park, Shepperton
- 23. Mulberry Green, Stanwell
- 24. Old Bathing Station, Sunbury
- 25. Orchard Meadow, The Avenue, Sunbury
- 26. Riverside Surface Car Park, Staines-upon-Thames
- 27. Shepperton Recreation Ground, Shepperton
- 28. Shepperton Village Hall, Shepperton

- 29. South Street West Car Park, Staines-upon-Thames
- 30. Spelthorne Borough Council Car Park, Staines-upon-Thames
- 31. Spelthorne Leisure Centre, Staines-upon-Thames
- 32. Staines Park Commercial Road, Staines-upon-Thames
- 33. Thameside Car Park, Laleham
- 34. Thames Street, Sunbury
- 35. Tothill Multi-storey Car Park, Staines-upon-Thames
- 36. Walled Garden, Sunbury
- 37. Woodthorpe Open Space, Ashford38. Bus Area, Elmsleigh Shopping Centre, South Street, Staines-upon-Thames
- 39. Bishop Duppa's Recreation Ground, Shepperton

SCHEDULE 12

Site Plans for all Car Parks